

# SelectOne STANDARD FORM 14 FINANCIAL INSTITUTION BOND COVERAGE APPLICATION

## **Travelers Casualty and Surety Company of America**

Answer each question on behalf of all entities seeking insurance coverage, unless specifically requested otherwise.

An Additional Information section is provided at the end of this document for any information that exceeds the space provided.

	GENER	AL IN	FORMATION		
Proposed First Named Insured & Other Named Insured(s):				Date Business Started (mm/dd/yyyy):	
N	lailing Address:				
Telephone Number: Web Address:					
N	ame of prior carrier:	1			
Proposed Effective Date (mm/dd/yyyy):			Proposed Expiration Date (n	nm/dd/yyyy):	
	Investment Trust (not Small Business Investment C Commodity Broker (if Stock Exchange Member)	ealer i Compai	n Mortgages or Commercial Pany or Real Estate Investment Tother (describe):	rust)	
а	o you have any subsidiaries that engage in operation bove?			Yes No	
Ir	sured is a (check the appropriate box): Sole Pro	prieto	rship Partnership D	Corporation	
	COVERA	GE IN	FORMATION		
1.	. Aggregate Limit of Liability: \$				
2.	. List exchanges which you are a member of:				
3.	Are you a member of the Financial Institution Regulatory Authority (FINRA)? ☐ Yes ☐ No				
4.					
••	(a) Salaried officers and employees, persons provide	ded by	employment contractors		
	(b) Partners (if coverage is desired)	+			
	(c) Total number of employees			= <u> </u>	
	(d) FINRA Registered Representatives (other than				
	(e) Locations (other than the Home Office of the fire and Virgin Islands)	da, Puerto Rico			
	(f) Locations outside the U.S., Canada, Puerto Ric	o and	Virgin Islands, ( <i>list below</i> ):		
5.	Complete the following for Total Assets:				
	(a) As of latest Dec. 31: \$		(b) As of latest June 30:	\$	

Ο.	Complete the following for optional coverages desired.							
	Form of Coverage	Single Loss Limit						
	(a) Is Insuring Agreement (D) — Forgery or Alteration Coverage desired?	☐ Yes ☐ No	\$					
	(b) Is Insuring Agreement (E) — Securities Coverage desired?	☐ Yes ☐ No	\$					
	(c) Is Kidnap and Ransom Coverage desired?	Yes No	\$					
	If yes, list locations (if any) to be excluded.							
	(d) Is Computer Systems Fraud Coverage desired?	☐ Yes ☐ No	\$					
	If yes, complete the following:							
	(1) Insured's Computer Systems – For Computer Systems you operate, whether owned or leased:							
	a) Number of independent software contractors authorized to design, implement or service programs for your System(s)							
	b) Is access to your System(s) by customers or other outside parties permitted?	☐ Yes ☐ No						
	(2) Other Computer Systems							
	List below other Computer System(s) for which coverage is desired:							
		.1						
	(e) Is coverage desired on businesses engaged in the data processing of your accounting records?							
If yes, list the name and location of each data processor. :								
7.								
٠.	If yes, list below the name and location of each depository:							
	, ,							
8.	If coverage is being written on an excess, concurrent or co-surety basis, show the names of the other carriers and bond limits. In the case of co-surety also show percentage participations:							
9.	If coverage is being written on a coinsurance basis, show your percentage particle (NOTE: Insured may assume a participation of between 5% and 25%.)	icipation.	_%					
10.	. Are accounts insured by the Securities Investors Protection Corporation?							
11.	. Do you have custody of clients' property? Yes							
	DEDUCTIBLE INFORMATION							
12	Deductibles desired:							
<b>NOTE:</b> Deductibles on Insuring Agreements (D) and (E) must be at least equal to that carried on the Basic Bond Coverage. Deductibles on Kidnap and Ransom Coverage may be written in any amount.								
	Coverage	<del>-</del>	Single Loss Deductible					
	(a) All coverages except Insuring Agreements (D), (E) and Kidnap and Ranson							
	(b) Insuring Agreement (D) - Forgery for Alteration	\$						
	(c) Insuring Agreement (E) - Securities	\$						
	(d) Kidnap and Ransom	\$						
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# **AUDIT INFORMATION** 13. Scope of financial statement preparation: ☐ CPA Review ☐ CPA Audit ☐ None ☐ CPA Compilation Internal 14. Have you changed outside auditors in the last 3 years? ...... □ N/A □ Yes □ No If yes, use the Additional Information section for explanation. 15. Name and location of CPA: 16. Have the outside auditors stated there are any significant deficiencies and/or material If yes, use the Additional Information section for explanation and provide the latest CPA letter to management and management's response. 17. Have you implemented all material recommendations of the auditor?...... □ N/A □ Yes □ No If no, provide an explanation in the Additional Information section. 18. Is the audit report rendered directly to all partners if a partnership or to the Board of Directors 19. Is there a continuous internal audit by an Internal Audit Department?...... Yes ☐ No If yes, are monthly reports rendered directly to all partners if a partnership or to the Board of Directors if a corporation? **INTERNAL CONTROLS (OTHER THAN AUDIT PROCEDURES)** If no, explain:\_\_ 22. Are monthly statements (whether or not there was activity in the account) mailed If no, explain: If yes, explain: 24. Are all customer complaints handled by employees other than those employees involved If no, explain: If yes, explain: If yes, explain (Missouri applicants: do not complete):

LOSS INFORMATION						
27. List all losses sustained during the past three years, whether reimbursed or not, from to (mm/dd/yyyr)						
Check if none [						(11111/44/9991)
Date of Loss	Type of Loss	Amount of Loss	Amount Recovered from Insurance	Amount Recovered from other than Insurance	Amount of Loss Pending	If Loss occurred at other than Main Office, state location
		\$	\$	\$	\$	
		\$	\$ \$	\$ \$	\$	

#### **REQUIRED ATTACHMENTS**

As part of this Application, please submit the following documents:

- Copy of the most recent CPA Audit Financial Statement (if not filed with the SEC)
- Copy of the most recent CPA Letter to Management with regards to internal controls (including management's response)
- Copy of your most recently quarterly FOCUS Report (if applicable)

For information about how Travelers compensates independent agents, brokers, or other insurance producers, please visit this website:

http://www.travelers.com/w3c/legal/Producer Compensation Disclosure.html

If you prefer, you can call the following toll-free number: 1-866-904-8348. Or you can write to us at Travelers, Enterprise Development, One Tower Square, Hartford, CT 06183.

This application, including any material submitted in conjunction with the application or any renewal, does not amend the provisions or coverages of any insurance policy or bond issued by Travelers. It is not a representation that coverage does or does not exist for any particular claim or loss under any such policy or bond. Coverage depends on the facts and circumstances involved in the claim or loss, all applicable policy or bond provisions, and any applicable law. Availability of coverage referenced in this document can depend on underwriting qualifications and state regulations.

# FRAUD STATEMENTS - ATTENTION APPLICANTS IN THE FOLLOWING JURISDICTIONS

ALABAMA, ARKANSAS, DISTRICT OF COLUMBIA, MARYLAND, NEW MEXICO, AND RHODE ISLAND: Any person who knowingly (or willfully in MD) presents a false or fraudulent claim for payment of a loss or benefit or who knowingly (or willfully in MD) presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison. COLORADO: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**FLORIDA:** Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

KENTUCKY, NEW JERSEY, NEW YORK, OHIO, AND PENNSYLVANIA: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (In New York, the civil penalty is not to exceed five thousand dollars (\$5,000) and the stated value of the claim for each such violation.)

**LOUISIANA, MAINE, TENNESSEE, VIRGINIA, AND WASHINGTON:** It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

**PUERTO RICO:** Any person who knowingly and with the intention of defrauding presents false information in an insurance application, or presents, helps, or causes the presentation of a fraudulent claim for the payment of a loss or any other benefit, or presents more than one claim for the same damage or loss, shall incur a felony and, upon conviction, shall be sanctioned for each violation with the penalty of a fine of not less than five thousand dollars (\$5,000) and not more than ten thousand dollars (\$10,000), or a fixed term of

imprisonment for three (3) years,	or both penalties.	Should aggravating	circumstances be	present, the	penalty thus	established ma	ay be
increased to a maximum of five (5	<li>j) years; if extenua</li>	ting circumstances a	are present, it may	be reduced t	o a minimum	of two (2) yea	rs.

### **SIGNATURES**

The undersigned officer of the applicant (authorized representative) declares that to the best of his/her knowledge and belief, the statements set forth in this application for insurance and material submitted therewith are true and complete. Such application and materials will be relied on by Travelers and be the basis of the insurance. In North Carolina, this application shall not constitute part of the bond applied for. If any information in this application changes prior to the inception date of the bond, the applicant will notify Travelers of such changes and Travelers may modify or withdraw any outstanding quotation. Travelers is authorized to make inquiry in connection with this application. The signing of this application does not bind Travelers to offer, nor the applicant to purchase, the insurance.

Producer information only required in Florida, Iowa, and New Hampshire.

Authorized Representative Signature\*: Authorized Representative Name - Printed

X							
Producer Signature*:	State Producer License No (required in FL):	Date (mm/dd/yyyy)::					
Agency:	Agency Contact:	Agency Phone Number:					
* If you are electronically submitting this document, apply your electronic signature to this form by checking the Electronic Signature and Acceptance box below. By doing so, you agree that your use of a key pad, mouse, or other device to check the Electronic Signature and Acceptance box constitutes your signature, acceptance, and agreement as if actually signed by you in writing and has the same force and effect as a signature affixed by hand.   Electronic Signature and Acceptance – Authorized Representative  Electronic Signature and Acceptance – Producer							
	ADDITIONAL INFORMATION						
This area may be used to provide addition	onal information to any question. Please reference	e the question number.					

Date (mm/dd/yyyy):